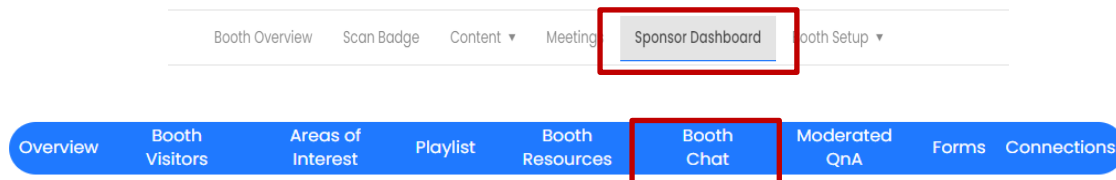


Can I Get an Extract of My Booth's Chat Log?

To access Chat log, login to the Sponsor Workspace Micro site. Click on Sponsor Dashboard



Booth Chat: This report displays all chats made on the sponsor booth/s specified in the Sponsors dropdown menu.

How Can I Use This Report?

- Check the chat details to ensure that all users' questions were answered and reach out if any were missed.
- Filter the report to see which users are sending the most chats on sponsor booths and thank them for their participation.

The image shows two reports from the Booth Chat section. The first report is titled 'Booth Chat Summary' and includes a search bar for 'Search by name or email', a 'Download' button, and a table with the header 'TOTAL ATTENDEES PARTICIPATED'. An orange callout box explains: 'Display booth chat summary for sponsors along with total chats sent and the number of attendees who participated in session'. The second report is titled 'Sponsor Booth Public Chat Log' and includes a search bar for 'Search by name or email', a 'Download' button, and a table with the header 'EMAIL'. An orange callout box explains: 'Displays the chats details for booths along with participants details, chat details and time stamps'.